

# **MIRACLE EARLY LEARNING CENTER**

**2014-2015**

**PLEASE READ CAREFULLY ALL OF THE FOLLOWING INFORMATION. BY ENROLLING YOUR CHILD YOU ARE ACCEPTING RESPONSIBILITY FOR COMPLYING WITH ALL POLICIES LISTED.**

Section 1-5 explain Miracle Early Learning Center Financials Policies

## **SECTION 1:**

NEW STUDENT APPLICATION FEE: \$40.00/Per Student/Per Family (Non-refundable/Non-transferable)

## **SECTION 2:**

One (1) child enrolled in Miracle Early Learning Center

### **ENROLLMENT FEE:**

\$275.00 (Non-refundable/Non-transferable)

Includes matriculation, supply fees, activity and media fee. (Does not include field trips or school T-shirts)

One week tuition advance payment will be applied to last week enrolled, if no violations have occurred. (Check with Bookkeeper for details)

### **BOOK FEES:**

BOOKS ARE PURCHASED FROM THE SCHOOL ON AN INDIVIDUAL BASIS.

## **SECTION 3:**

### **TUITION**

K3 year old (Fully Potty trained) – K4

\$130.00 per week – This fee is due on Monday mornings of each week. A child will not be allowed to attend class on Wednesday if the fee is not paid by Tuesday afternoon.

There is a \$7.00 late fee for each day up to five (5) days.

Weekly tuition is due by Monday. There will be no restriction made for students who are absent, regardless of the nature of the absenteeism. If a child must be out longer than one (1) week, he/she will be placed on the H.O.P.E Program (Check handbook for details). Tuition is due weekly for August-August. Please talk to the Administrator if there are any questions.

**SECTION 3: (cont)**

Please be sure that you understand the complete financial policy before signing the Parent Letter of Cooperation.

Note: If child is in this age bracket is not fully toilet trained, please add an additional \$15.00 per week to the tuition fee. Miracle Early Learning Center considers a child fully toilet trained when the child needs little or no assistance to the restroom and when the child voluntarily asks to use the restroom.

**SECTION 4:**

The extended hours 7:00-6:00pm is a free service rendered to our working parents grades K3-8<sup>th</sup> grade only. However, any child remaining at the school after 6:00 p.m. there will be a late charge of \$20.00 per fragment of 15 minutes per child. Please know parents, even if you call to say that there is an emergency or that you are running late for any reason the late fee will still apply. The time will be based on the school's time, not the parent's or authorized pick up person time. This late pick-up fee should be paid at the time of pick-up. Please have cash or checks ready at the time of pick-up.

Parents please know that the extended hours are a free service for your convenience. Any parent, guardian, or child who habitually violates the rules governing the extended care, will not be allowed to benefit from this service.

The Administration reserves the right to dismiss any child from the before or after school care based on continual misbehavior.

**MIRACLE EARLY LEARNING CENTER (only)**

Discounts (multiple student/fully payment):

Two (2) children in same family	\$247.00 weekly
Three (3) children in same family	\$350.00 weekly
Four (4) children in same family	\$508.00 weekly

Enrollment Discounts:

Two (2) children in same family	\$329.60
Three (3) children in same family	\$525.30
Four (4) children in same family	\$659.20

**THERE ARE NO DISCOUNTS ON BOOK FEES**

**SECTION 5:**

**If you have a child enrolled in the academy there is a \$5.00 discount per week.**

**RELATED FINANCIAL POLICIES**

Fee Payments:           The application fee is charged for each new student enrolled. Applicants cannot be considered until this fee is paid. The tuition initial payment is due 10 days with notification of acceptance. Due to the amount of time invested and commitment made based on enrollment, the application fee, the enrollment fees and all fees that apply, the initial payment and the August tuition payment are non-refundable or non-transferable should the student be withdrawn for any reason.

Tuition will be paid weekly or any advance payments are acceptable (please check with bookkeeper). No payment will be accepted in the rears. Payments are due each Monday from September-August. No account will be carried after Friday of that week, the one week tuition deposit held in escrow will be applied at the time, leaving the escrow account empty. Upon returning on Monday of the following week two weeks tuition is due at the time, one week to be held in escrow. A \$40.00 service charge will be made for all returned checks. After three (3) returned checks payments must be made by money orders only.

**WAITING LIST POLICY:**

If a class is full, the student has been accepted and you wish to remain on a waiting list, the application fee (\$20.00) will be held in escrow. However, if you do not wish to remain on the waiting list, a full refund will be given.

If a student enrolls after school has begun the application fee and initial payment and first week's tuition are due at the time of enrollment.

**Anointed Word Christian Schools International &  
Miracle Early Learning Centers**

**Refund Policy**

ALL ENROLLMENT AND APPLICATION FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE.

PARTIAL YEAR POLICY

IF A STUDENT ENROLLS AFTER SCHOOL HAS BEGUN, THE APPLICATION FEE AND INITIAL PAYMENT AND FIRST MONTH'S TUITION IS DUE AT THE TIME OF ENROLLMENT. ALL OF THESE FEES ARE NON-REFUNDABLE AND/OR NON TRANSFERABLE.

TUITION WILL BE PRO-RATED ON A PER DIEM BASIS. IF A STUDENT WITHDRAWS, TUITION PAYMENTS ARE DUE FOR THE REMAINDER OF THE YEAR.