

THE CHRISTIAN SCHOOLS OF ANOINTED WORD

Elementary (K5-8th Grade) 2018-2019 FINANCIAL POLICIES

PLEASE READ CAREFULLY ALL OF THE FOLLOWING INFORMATION. BY ENROLLING YOUR CHILD, YOU ARE ACCEPTING RESPONSIBILITY FOR COMPLYING WITH ALL POLICIES LISTED. THESE FINANCIAL POLICIES STATE MONIES DUE FOR TUITION THROUGH THE 2018-2019 SCHOOL TERM. PLEASE NOTE THAT THESE POLICIES COVER A COMPLETE SCHOOL-TERM. IF FOR ANY REASON YOUR CHILD(REN) DOES NOT COMPLETE THE FULL SCHOOL-TERM, WE NOW OFFER TUITION INSURANCE THAT COULD ASSIST THE PARENTS IF THE CHILD(REN) IS REMOVED DUE TO A COVERED MEDICAL OR NON-MEDICAL REASON. IF THE REASON FOR WITHDRAWAL IS NOT COVERED, THEN THE PARENT(S) IS RESPONSIBLE FOR ALL TUITION PAYMENTS FROM AUGUST-MAY. ALSO, IF THIS MONEY IS NOT PAID THE PARENT(S) IS RESPONSIBLE FOR ANY COURT COST INCURRED.

Sections 1-5 explains The Christian Schools of Anointed Word Financial Policies

SECTION 1:

NEW STUDENT APPLICATION FEE: \$40.00/Per Student/Per Family (Non-refundable/Non-transferable)

SECTION 2:

Determination of applicable tuition plan: PLAN A, PLAN B, or PLAN C AS DESCRIBED BELOW. PLEASE CHECK ON THE PARENT LETTER OF COOPERATION, WHICH TUITION PLAN APPLIES TO YOUR FAMILY.

SECTION 3:

ENROLLMENT FEES:

**Enrollment fees include operational expenses and activity fee.
(does not include field trips or school T-shirts)**

Each child enrolled in The Christian Schools of Anointed Word regardless of number of children in family must pay the following fees:

Enrollment Fee:	\$1,060.00
Testing Fee:	\$ 40.00
Technology Fee:	\$400.00

***THERE ARE NO DISCOUNTS FOR STUDENTS RECEIVING THE SB10 SCHOLARSHIP**

SECTION 3:

TUITION

FINANCIAL AID IS AVAILABLE FOR THOSE WHO QUALIFY. PLEASE VISIT SSS TO APPLY FOR FINANCIAL AID AT: <https://sss.secure.force.com/familyportal>.

We partner with School and Student Services (SSS) in our financial aid process. To begin your financial aid application, you will complete SSS's Parent Financial Statement (PFS). The PFS is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until the deadline to begin. You'll need your most recent tax return before beginning the PFS. We also recommend that you review the wide range of materials that SSS has put together to help families with the financial aid process. They can be found at sssbynais.org/parents.

NOTE: The tuition fees are based on a yearly plan.

PLAN A: Annual Fees
K5-8th grade - \$10,540.00

Payments paid on an annual basis will receive a 5% discount and must be paid at time of enrollment.

PLAN B: Semi Annual Fees
K5-8th grade - \$5,270.00

PLAN C: Ten Equal Payments
August 1st – May 1
K5-8th grade (\$1,054.00) monthly

SECTION 4:

DISCOUNT (MULTIPLE STUDENT/FULL PAYMENT)

Plans A&B Annual K5-8th grade

Two (2) children in same family - \$20,026.00
Three (3) children in same family - \$30,039.00
Four (4) children in same family - \$40,052.00
Five (5) children in same family - \$50,065.00

DISCOUNTS (MULTIPLE STUDENT/FULL PAYMENT)

All annual tuition fee payments will receive a 5% discount on the annual payment.

Annual tuition is due August 1st
Semi-annual tuition is due August 1st and January 1st
No discount on the semi-annual payment.

PLAN C: Ten equal payments (K5-8th grade) August 1st-May 1st

Two (2) children in same family	\$2,002.60
Three (3) children in same family	\$3,003.90
Four (4) children in same family	\$4,005.20
Five (5) children in same family	\$5,006.50

If there are children in the same family enrolled in Miracle Early Learning Centers and The Christian Schools of Anointed Word, parents will receive an additional \$5.00 off per week of the weekly Miracle Early Learning Centers tuition. (\$125.00 per week for preschool).

All tuition fees are due the first of each month (no exceptions), after the 4th of the month there is a \$50.00 late fee applied to the account. No student will be allowed to enter class after the fifteen of the month if tuition is not current.

A \$50.00 service charge will be made for all returned checks and after three (3) return checks, payments must be made by money order or cashier's check.

DISCOUNT (MULTIPLE STUDENT/ENROLLMENT FEE ONLY)

Two (2) children in same family enrolling -	\$ 860.00
Three (3) children in same family enrolling -	\$ 1,190.00
Four (4) children in same family enrolling -	\$1,720.00

SECTION 5:

EXTENDED CARE

The extended hours 6:30AM to 6:00PM is a free service rendered to our working parents for grades K5-8th grade only. However, any child remaining at the school after 6:00PM there will be a late charge of \$20.00 per fragment of 15 minutes per child. Please know parents, even if you call to say that there is an emergency or that you are running late for any reason, the late fees will still apply. The time will be based on the school's time, not the parent's or authorized pick up person time. This late pick-up fee should be paid at the time of pick-up. Please have cash or ready at the time of pick-up. **CASH ONLY!**
NO CHECKS!

Please note that the late fee is applicable anytime after school-care closes.

Parents please know that the extended hours are a free service for your convenience. Any parent, guardian, or child who habitually violates the rules governing the extended care, will not be allowed to benefit from this service. Violation consists of constant discipline problems being in unassigned areas, and etc.

The Administration reserves the right to dismiss any child from the before or after school care based on continual misbehavior.

SECTION 6:

WAITING LIST POLICY/PARTIAL YEAR POLICY

WAITING LIST POLICY:

If a class is full, the student has been accepted, and you wish to remain on a waiting list, the application fee (\$30.00) will be held in escrow. However, if you do not wish to remain on the waiting list, a full refund will be given. No refund on testing fee once test is given.

PARTIAL YEAR POLICY:

If a student enrolls after school has begun, the application fee and initial payment and first month's tuition are due at the time of enrollment.

If a student withdraws, tuition payments are non-refundable. Please see refund policy attached.

**The Christian Schools of Anointed Word
Miracle Early Learning Centers**

Refund Policy

ALL ENROLLMENT AND APPLICATION FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE.

PARTIAL YEAR POLICY

IF A STUDENT ENROLLS AFTER SCHOOL HAS BEGUN, THE APPLICATION FEE AND INITIAL PAYMENT AND FIRST MONTH'S TUITION IS DUE AT THE TIME OF ENROLLMENT. ALL OF THESE FEES ARE NON-REFUNDABLE AND/OR NON TRANSFERABLE.

TUITION WILL BE PRO-RATED ON A PER DIEM BASIS. IF A STUDENT WITHDRAWS, TUITION PAYMENTS ARE DUE FOR THE REMAINDER OF THE YEAR.

Special Needs Students and Scholarship

TCSAW welcomes the GA Special Need Scholarship along with its recipient. However, all students that are being served through this scholarship must adhere to all policies and procedures, codes of conducts, academic requirements, financial agreements, and parental support established by TCSAW.

Special modifications will be made on an individual student basis to better assist students in their academic endeavors. Parents will be informed regularly about their child's progress. TCSAW does not guarantee that all students will progress at a fast pace. However, with time and dedication, we believe that all students have the ability to learn and succeed.

IF FOR ANY REASON THE GA SPECIAL NEEDS SCHOLARSHIP DOES NOT COMPLETELY COVER THE COST OF YOUR CHILD(REN) TUITION ACCOUNT BALANCES. THE PARENT IS RESPONSIBLE TO PAY THE REMAINING BALANCE ON THEIR CHILD(REN) ACCOUNT. IN ADDITION, IF THE MONEY IS NOT PAID, THE PARENT IS RESPONSIBLE FOR ANY COURT COST INCURRED. PAYMENTS ARE MADE FROM THE GA SPECIAL NEEDS DEPARTMENT FOUR (4) TIMES A YEAR.