



# *Student Handbook*

*Mrs. Chrislyn Markell Davis- Haynes, Administrator*

*“Excellence At A Higher Level”*

*Mission Statement: “Rescuing God’s children from hell’s fire.”*

**3800 Linecrest Road  
Ellenwood, Georgia 30294  
(404) 241-8200**

# THE VISION

Of

## The Anointed Word Christian Schools International and Miracle Early Learning Center

**And the Word of the Lord came to me and said, "Rescue my children from hell's fire."**

And the Lord answered me and said, write the vision, and make it plain upon the tables, that he may run that readeth it.

For the vision is yet for an appointed time, but at the end it shall speak, and not lie: though it tarry, wait for it; because it will surely come, it will not tarry. **Habakkuk 2:2-3**

Anointed Word Christian Schools International and Miracle Early Learning Center are outreach ministries of Anointed Word Christian Ministries International, Inc. Its primary calling is to evangelize boys and girls; train Christian leadership; and instruct children not only to function in this world, but through Christian training and development will be able to rule and reign with Christ Jesus in the eternal Kingdom yet to come.

The spiritual thrust of Anointed Word Christian Schools International and Miracle Early Learning Center is world outreach. Through our missions program, children are trained to give support, pray and reach out to a world for Jesus Christ. The missionary field serves as another training ground to build leaders and witnesses for Christ.

Anointed Word Christian Schools International and Miracle Early Learning Center envision serving children from birth through twelfth grade. It is a part of Anointed Word Christian Schools International and Miracle Early Learning Center's vision to have a complete educational child care center, elementary school and a comprehensive high school. Proverbs 22:6; Hosea 4:6

Anointed Word Christian Schools International and Miracle Early Learning Center will serve as a training ground and resource for other desiring to start Christian schools whose sole purpose is to train boys and girls and strengthen families in the hope of Jesus Christ.

Anointed Word Christian Schools International and Miracle Early Learning Center gears its education training to prepare them for business management and ownership. **Revelation 11:15**

We at Anointed Word Christian Schools International and Miracle Early Learning Center stand solid on the Word of God in Ephesians 2: 20-21 and are build upon the foundation... Jesus Christ, Himself being the chief corner stone; in whom all the building fitly join together growth unto The Holy Temple in the Lord!

We at Anointed Word Christian Schools International and Miracle Early Learning Center are called to build a generation for the Kingdom of God!

## NON-DISCRIMINATION POLICY

The Christian Schools of Anointed Word admits students of any race, color national and ethnic origin to all the rights, privileges, programs, and activities generally or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of our educational policies, scholarships and loan programs, and athletic and other School-administered programs.

Dear Student,

Welcome to The Christian Schools of Anointed, where Jesus Christ is Lord and Master.

We are excited that you are a part of our school.

We lend ourselves to offer the very best in quality Christian Education.

We at The Christian Schools of Anointed Word consider educating our children a cooperative effort: Home, School, and Community.

A school is not buildings and books. It is people- people working together and helping one another. I am firmly committed to the belief that everyone at The Christian Schools of Anointed Word has a responsibility to serve others. Your teachers and administrators share this conviction and stand ready to serve you in any manner and at any time.

Welcome to the greatest school in the world!

Together we are building a Spirit of Excellence!

Because of Him,

Chrislyn Markell Davis-Haynes  
Pastor

Dear Students,

I greet you in the name of our Lord and Savior, Jesus Christ. I pray that this letter finds you blessed and prospering.

I welcome you to The Christian Schools of Anointed Word where we do indeed believe in the power of the Holy Spirit.

We are committed to serving you and we are expecting that our working together will create an environment of love. We lend ourselves to offer the very best in Christian Education and we are confident that we have the best school in the world!

Again, we welcome you here and we are “Educating for Eternity.”

Because of Him,

Pastor C. Markell Davis-Haynes  
Administrator

Welcome to Anointed Word Christian Ministries International!

If you need a place to worship and talk to God, Anointed Word Christian Ministries International's doors are always open. Here you will find the comfort and guidance you have been looking for. With our family-oriented church, we are proud to continue to offer areas of ministry that will cater to the entire family. Our desire is to set an atmosphere where the love of God is evident in every worship experience we might have.

Join us and you quickly come to understand the sense of friendship, family, and a feeling of belonging we experience here at Anointed Word Christian Ministries.

### Service Times

Sunday Service 10:00am

Tuesday Bible Study 7:00pm

**The Christian Schools of Anointed Word  
Miracle Early Learning Center**

**HANDBOOK**

**PURPOSE**

The purpose of The Christian Schools of Anointed Word and Miracle Early Learning Center is to meet the total needs of its children. The physical, social, emotional, academic, and spiritual needs encompass the complete child. We at AWCSI set our focus on providing quality education that will enhance and enrich the lives of each child as well as provide spiritual guidance for the soul. Prayer is a vital part of our day at the School, for we believe without God we can do nothing. We are a Christian School and we do recognize Jesus Christ as Lord and Savior.

Our main goal is to see that the children are given the very best in education. We set high standards for our children because God sets high standards for us.

**OBJECTIVES**

1. To provide the highest quality in academic excellence and achievement in a Christian environment.
2. To meet the total physical, spiritual, social, academic, and emotional needs of the child.
3. To train young people for Christian leadership and to instill godly values and high moral character.

**Philosophy of AWCSI**

The philosophy of AWCSI is to evangelize and provide Christian training for its boys and girls. Our school believes that God is desiring to build a generation of youth who are strong in faith and power and in the knowledge of our Lord and Savior Jesus Christ, at the heart of its message is a commitment to ministry which is based on the words of the Apostle Paul to the Church of Ephesus: Jesus Christ himself being chief cornerstone; in whom all the building fitly framed together growth unto an holy temple in the Lord.

**Ephesians 2:20-21**

## **INTRODUCTION**

Anointed Word Christian School International and Miracle Early Learning Center offer a quality Christian education in a warm, friendly atmosphere. The purpose of this school is to give Christian training along with a solid academic foundation in the basic fundamentals of learning for the average and above-average child. Academic and spiritual standards are high with added emphasis on patriotism and character training. Each student has close, personal contact with well-qualified teachers who are prepared to give each student a thorough scholastic background. AWCSI and MELC have provided excellent academics in a caring Christian environment since 1994.

## **FACT SHEET**

The Christian Schools of Anointed Word offers a ten (10) month educational facility for children Kindergarten through Twelfth grade, with a three (3) month summer enrichment program for children five (5) years to twelve years of age.

## **DISCIPLINE POLICY**

Corporal punishment will not be a disciplinary action at The Christian Schools of Anointed and Miracle Early Learning Center.

It is the policy of AWCSI to employ verbal correction initially. If further action is necessary, an opportunity for parental involvement is requested.

Please know that the basis for our ministry is to build Godly leaders for the Kingdom of God.

We realize that during the course of the year, incidences will occur that will warrant serious disciplinary actions.

Part of our disciplinary measures will include restrictions from various functions and other school detention. Continued misbehavior can result in suspension and the parents immediately being called to the school, with no restitution on tuition payment. Parents will be notified when disciplinary actions are taken. At no time will fighting be tolerated.

Administration will determine length of suspension for any student involved in a fight-whether that student instigated or actually participated in the fight. Average suspension time will be three (3) to five (5) days, but can vary based on incident.

### **Consequences for Unacceptable Behavior**

First Warning is Verbal and parent contact

Second Warning is Write-up and parent contact

Third Warning is Parent contact and student will be sent home 1 to 2 days (days will be determined based on offense).

## **General Information**

**Violence at school or school sponsored events will not be tolerated.** In addition, weapons are prohibited at school and at school sponsored events. The possession of a dangerous weapon will be considered grounds for expulsion. Groups of students who attack another student will be subject to severe discipline, which may include expulsion.

Students are not to gather around a fight because this impedes assistance being provided for the students who are involved in the fight, increases the possibility of student injuries, show support of inappropriate behavior and provides the opportunity for others to be drawn into the fight. Students who gather around a fight are subject to disciplinary action and are guilty of bystander battery.

### **Bullying/Teasing**

**NO TOLERANCE.** Any child found bullying and or teasing will be suspended. After three suspensions for these offences, the child will be expelled. All disciplinary actions will be documented and become a part of the child's cumulative record.

### **Weapons Law**

It is unlawful for any person to carry, possess or have under control any weapon at a school building, school function or on school property or on a bus or other transportation furnished by the school.

The term "weapon" means and includes any pistol, revolver, or any weapon designed or intended to propel a missile of any kind, or any drink, bowie knife, switch-blade, ballistic knife, and other knife having a blade of three or more inches, straight-edge razor, spring stick, metal knuckles, blackjacks, or any flailing instrument consisting of two or more rigid parts connected in such a way to allow them to swing freely, which may be known as a nun chuck, or fighting chain, throwing star or oriental dart, or any weapon of like kind.

Punishment: A fine of no more than \$5,000, imprisonment for not more than five years [O.C.G.A. 16-11-127.1]

Administrator and/or Pastor reserves the right to expel permanently any child who endangers or continues to interrupt the educational program of this center.

Please note that parents will be held responsible for any damages to property caused by their child. This does not include normal usage and breakage but does include any vandalism and/or damages caused by disobedience or breaking of school rules.

## **Make-up Work**

Arrangements for makeup work must be made upon the students return to school with a valid excuse for the day(s) absent. However, make-up work will be arranged at the discretion of the teacher in which class the student(s) missed on the day of absence.

Please be advised that 6<sup>th</sup> through 12<sup>th</sup> grade students are responsible for obtaining their make-up upon their return to school.

If the student is absent due to suspension or in-house, the student will miss the class instruction, but the student will still be responsible for the daily course work.

## **Suspension**

The Christian Schools of Anointed Word provides an in-school suspension program which issued as a consequence for most rule infractions. On some occasions, when deemed necessary, students may receive out of school suspension. The following behaviors will result in suspension from school: Fighting, Possessing a dangerous weapon, showing disrespect toward faculty or staff, possession of, use of, under the influence of alcohol, possession of, under the influence of drugs, and vandalism.

Possession of a dangerous weapon may also be used as grounds for expulsion compliance with the school policy. In addition, any behaviors, which are disruptive to the educational process, may result in suspension.

Students who are suspended from school are not permitted to attend school functions, practices, or activities. Students who are suspended will not receive any make up work which will result in zeros for all missed assignments and programs missed.

## **Dress Code**

There is a positive relationship between a neat, appropriate appearance and a good learning environment. All students are encouraged to take pride in themselves and in their school work.

To create the most optional uniform dress code is in effect. Please check with administration for details.

Only the uniform designed by the school will be permitted. No substitution or similar clothing will be permitted. Children will not be permitted to class without appropriate uniform.

If the student is not in proper uniform, the student will not be permitted to enter class. For example, if the student is turned around for out of uniform violation than it is up to the parent to take the student home to change and bring them back; or the student will be sent home with an unexcused absent. If the student(s) attire is not redefined then the students will receive a uniform violation after three (3) violations, the student will receive a letter grade deduction.

## **Hair Cuts and Earrings**

Boys' hair cuts must be kept neat and moderate. No tail, braids, afros (no higher than 2 inches), carvings (in head and/ or eyebrows), Mohawks, mod styles, braids, dreadlocks, twist, corn rolls, and hair dyes will not be permitted. No tattoos. Boys must wear belts at all times and absolutely no jogging pants. Earrings are not permitted for boys **AT ALL (ears, eyebrows, nose, lips, cheeks, jaws, etc.)**

Girls should not wear dangling long earrings; they should wear small loops, studs, or pearls. The school is not responsible for any lost earrings. Girls' hair dye should be neutral (no blue, purple, orange, yellow, green, pink, gray, white, silver, and/or bright red). No tattoos and piercings in the eyebrows, nose, lips, cheeks, jaws, belly button, etc. Girls' hairstyles should not be shaved Mohawks, dreadlocks, and carvings in the head or eyebrows.

No rip jeans for girls and boys. Girls' shirt should not reveal their tummy and shirts should not be revealing of the breast.

Nail polish should be neutral colors (no black).

Please note that when in doubt of any of the rules and regulations, then please contact the front office.

Please be advised that we the support staff, teachers, and/or administration has the right to dismiss or expel your student if they are found in possession of artifacts, drawings on their skin and/or paper, and/ or other gang related apparel.

**Absolutely, no tattoos and carvings (hair, eyebrows, skin, etc.)**

## **Personal Belongings (Money and Valuables)**

Parents are requested to see that children **NOT** bring toys and electronics of any types (unless requested) to the School. The school will not be responsible for these toys. This also includes **GUM and Money**. The materials and play areas at the school are structured and shared by the children as part of their learning experiences.

Clothing, bookbags, phone cases, hats, jackets, shoes, purses, wallets, gaming systems that promote violence, death, other religious philosophy other than Christianity, witchcraft, mysticism, new age, homosexuality, sexuality, gang related symbolism- **all are prohibited.**

Students should not bring large sums of money or valuables to school. School is not responsible for any lost or stolen money or valuables.

Please if monies are sent to school with the child, please place it in an envelope or Ziploc bag with a note to specify what it is for.

## **Attendance Policy**

Class attendance is vitally important to proper learning, we encourage consistent and daily attendance. Every effort should be made to arrange for trips and appointments after school and during breaks so that the least possible amount of school is missed.

Whenever students arrive late to school or leave early from school, a signed note from the parents or guardians must be brought to the front office and teacher. Devotion is a vital part of the school day as well it goes toward the students Bible grade and all children are expected to be present.

Students are warned that absences and tardies will have negative scholastic consequences; good attendance is a necessity when seeking a quality Christian Education. Students should be absent only when it is necessary. If a student has an excused absence, he/she is allowed to complete missed work for credit at the discretion of the teacher (if the proper documentation is submitted). It is the responsibility of the student to meet with the teacher and make arrangements for the make-up work.

1. Parents/Guardians must call the office on the day of the absence by 8:05 a.m.
2. A note from a parent/guardian must be brought to school on the day following the above. Bring a copy of the note to the office and homeroom teacher and to receive an absentee note which will admit the child to class.
3. The school will check absentees by calling parents at home or work. Students found to be truant will receive disciplinary action.

## **Tardy**

**A student is tardy if not present in the facility by 8:05am for corporate prayer. Excessive tardies will result in grade deduction. Please be advised that every 3 tardies result in 1 absent.**

**Please be advised that 15 total absence of which 7 is unexcused than the child's grade will drop a letter grade per semester.**

## **Truancy**

In compliance with the mandates of House Bill 1190 and O.C.G.A. 20-2-6902, which require creation of a student attendance protocol, the Student Attendance Protocol Committee makes the following: when unexcused absences began to accumulate, the word "truancy" becomes part of the conversation. When the child has excessive absences- when phone calls, letters sent home and meetings at the school regarding

attendance don't remedy the situation the situation, a parent can be charged with a misdemeanor because their child isn't going to school.

If convicted, the parent may be fined up to \$100, sent to jail for up to 30 days, ordered to perform community service or any combination of these punishments. If referred by the school system, truancy proceedings can begin after 7 unexcused absences. It's not just the parents that may end up in hot water. The student could be charged in juvenile court or face other legal actions.

### **Tuition**

PLEASE NOTE THAT THE TUITION POLICIES COVER A COMPLETE SCHOOL-TERM. IF FOR ANY REASON YOUR CHILD(REN) DOES NOT COMPLETE THE FULL SCHOOL-TERM. THE PARENT IS RESPONSIBLE FOR ALL TUITION PAYMENTS FROM AUGUST-MAY. ALSO, IF THIS MONEY IS NOT PAID THE PARENT IS RESPONSIBLE FOR ANY COURT COST INCURRED. (PLEASE REFER TO THE FINANCIAL TUITION AGREEMENT).

\*THE TUITION POLICY IS FOR BOTH GENERAL EDUCATIONAL AND SPECIAL NEEDS STUDENTS.

*Please be advised if you (the parent or guardian) do not uphold your financial obligation, Anointed Word Christian School International and Miracle Early Learning Center has the right not to release transcripts, certificate of attendance for driver license, work permits, awards/ certificates, report cards, teacher referrals, letter of recommendations of any kind, test results/ scores, as well as not readmit your child/ student into the class until the balance is clear/ settled. In other words, we reserve the right to put your child out of school and you risk being reported to truancy. All legal fees that will be accrued will be at your expense.*

*Please keep in mind that any discussion of grades or student progress, midterm reports (verbal or written) can't be obtained/ disclosed from the teacher or administration without clear (written consent) from the accounting department. For specific information contact Mr. Fred Vega.*

### **Withdrawal Procedures**

All students must be withdrawn from school by the parent or legal guardian. The parents must fill out all withdrawal papers the day prior to the last day of attendance. This request form withdrawal is to be given to the school's office before classes begin that morning so that necessary papers may be completed.

**Please be advised that no information will be released unless all financial obligations have been met because you are still responsible for all contracted fees.**

## **Telephone Regulations**

Students are not allowed to use telephone except in emergencies. Cell phones are not to be used during school and after school hours. All cell phones are to be turned in at 7:50 or upon arrival to school and will be returned to students upon departure. Parents, please refrain from texting your students during the day. If you need to speak with your child(ren), please contact the front office. If a cell phone is used during school hours, the office will retrieve that phone until the end of the school year.

## **Supplies and Materials**

Students must be ready and equipped daily for class with appropriate supplies and materials.

Needed supplies papers, pencils, pens, tablets, laptop computers, tablet, etc. Please refer to the supply that is provided at the beginning of the year as the supplies will have to be replenished throughout the school year.

Children entering class without proper supplies will be sent to the office to call parents in order to make the necessary arrangements for the child's academic day. Please note that your child's supplies and materials are the responsibility of the parent not the school. Your child will remain out of class until the needed supplies are brought to the school. **Under no circumstance will the child be allowed to remain in class without proper supplies.**

## **Office**

Students are not to enter the office without a pass. Students coming to the restroom must also have a Hall Pass from the supervising teacher.

Students will not be permitted to hang out in the office as the office is a place of business. If snacks are being sold in the office, students can only purchase items before 8:00 am and after school between 3:30pm through 4:30pm to avoid child(ren) being out of place and piling up in the office during business hours. If a snack is being purchased during the day, the student must have permission from the classroom teacher in which they are being supervised by.

## **Pick-up and Drop-off**

For the safety of the students and for liability purposes, every parent must escort their child into the building and out of the building to be signed in or out for tracking purposes.

Please notify the office and teachers if the student is being picked up by some other than the authorized person listed/clearance in the office. A copy of authorized pick should be turned into the office and filed with the student's information.

If the parent/ guardian gives the student permission to ride Uber/ Lyft, Marta, or driving themselves home, please be advised that the school will not be held for any incidents once they leave the premises.

### **Parking**

Parents and visitors are expected to observe the traffic regulations. **The speed limit is 10 miles per hour.**

1. The Christian Schools of Anointed Word is not responsible for any damages or loss to vehicles driven or parked on campus.
2. All persons (occupants of motor vehicles as well as operator) shall comply with any direction(s) given by school authorized personnel.
3. No person shall drive a vehicle at a speed that will endanger the safety of others on campus. **Maximum speed limit in the parking lot is 10 MPH.**
4. The parking on any vehicle so that it obstructs the normal flow of traffic or blocks designated parking areas is prohibited.
5. No students will be allowed to go to any vehicle during the school day unless they are leaving the campus or have written permission from the principal.
6. Students will comply with all School policies and guidelines.
7. All drop-offs and pick-ups will occur in the designated area.

### **Late Work Policy**

Students should make every effort to complete work on time. Timely completion of work allows all students to be prepared for the day's activities, and it instills valuable work habits. However, unforeseen circumstances can get in the way of even the best intentions. For this reason, late work will be accepted only if an excused note (doctor's note) is provided to the classroom teacher. Modifications will be made if necessary/ at the discretion of the teacher.

Exceptions to these late work guidelines are made only for students with excused or prearranged absences, and who follow the procedures below.

- 1. Turn in all assignments due during your absence on the day you return to school. It is not the teacher's responsibility to seek out the student for their missing assignments.**
- 2. Make up any tests missed outside of class time within one school day of your**

return.

**3. Make up any in-class assignment before the next class.**

**No late work is accepted (keeping in mind the exceptions) and there will be no extra credit as the guidelines are established to teach the student(s) responsibility (instilling that there are consequences for their actions).**

**Please be advised this policy is subjected to change due to teacher's discretion. Also, the applies mostly to the upper grades (6<sup>th</sup> through 12<sup>th</sup> grades).**

Some types of work that cannot be accepted late are listed below:

- a. Labs and other hands on assignments/ activities
- b. Assignments to be completed in class
- c. Work which should have been completed before a unit change
- d. Participation activities

However, please understand that this policy is subjected to change and it depends on the discretion teacher policy (especially for Middle School and High School).

### **Laws**

Students are required to obey the same laws on campus as off. Any student violating a criminal or civil law at school will be subject to Police being contacted as well as face possible suspension or expulsion and/or prosecution.

### **Lost and Found Articles**

Students should turn in lost articles to either the teacher or the office. Students may claim articles in the office.

### **Selling**

Students may not sell any items at school without permission from the administrator. No soliciting without administration approval.

### **Respect for Facility and Equipment**

We are fortunate and blessed that God has given us the privilege and honor of attending school in a modern, attractive, and air-conditioned building. Students should take pride in their school and make every possible effort to keep the building as clean as possible. Each student is expected to assume responsibility for the care of all school property. Students who damage property accidentally are responsible for paying the damage cost. Students who willfully deface or damage school property in any way shall pay in full for all damages and may be suspended from school.

## Emergency Drills

Emergency drills at regular intervals are required by law and are important safety precautions. It is essential that when the signal is given, each person promptly follow the appropriate procedures. Students are not to talk during the drills.

## Chapel

Prayer and missions are vital parts of our total school's program. Children will attend weekly chapel sessions and are asked to contribute weekly to our missions' offerings.

Please be advised if the student(s) do not contribute to the offering, then they will not be allowed to purchase a snack from the office when available.

Chapel is every Monday unless it's a holiday at which time chapel will be held on Tuesday.

## School Programs

Programs are a vital part of our school curriculum and they are a grade. Please be advised that programs are used to ministry to family, friends and community.

## Report Cards/Mid Progress Reports

Report cards are issued at the end of each semester. Interim progress reports are also issued at the mid-term in order to give students and parents an estimate of progress. **If parents have outstanding balances, mid-term reports and report cards will not be released to students nor parents without approval to be released from the accounting department.**

## Visitors

Visitors are not allowed at school. Students should encourage their friends not to visit them at school. All persons having business at school must register in the office as to the nature of their business.

This policy also applies to parents and guardians desiring to observe their child's classroom. All conferences with teachers and/ or administration must be scheduled through the school's office or teacher. For conference schedule with teachers, contact the teacher during 7:45am to 8:00am; 3:30pm to 3:45pm to allow the teacher to determine their available date and time. **Please parents, no drop-in conferences will not be permitted. Do not attempt to go to the classroom to discuss conference times with the teachers.**

**Parents can set up a conference via email or leaving a message in the office by calling 404-241-8200.**

**Parents are more than welcome to visit and sit in their child's classroom but must call the school at least an hour before arriving.**

**Parents, please be advised or avoid roaming the hall of the facility as we have to keep in mind the safety of the children at the school/ facility and to avoid being a distraction. Also, parents reframe from knocking on the classroom door requesting your child as that is a distraction; run all request through the front office.**

### **Protest**

Students who participate in walkouts are considered withdrawn from school. Before any student can be reinstated, a conference must be held with the student, the administrator, and the parent or guardian. Reinstatement is at the discretion of the administrator.

### **Students Leaving Campus**

Students who are caught walking off campus without permission (because they want to be an adult or act out in a rude and disrespectful way) will be subjected to law enforcement being contacted. Parents will be contacted. Students who choose to walk off campus is a liability and risk that the school does not accept, safety is our priority.

### **Special Needs Students and Scholarships**

TCSAW welcomes the GA Special Need Scholarships along with its recipient. However, all students that are being served through this scholarship must adhere to all policies and procedures, codes of conducts, academic requirements, financial agreements, and parental support established by TCSAW.

Special modifications will be made on an individual student basis to better assist students in their academic endeavors. Parents will be informed regularly about their child's progress (via weekly folder). TCSAW does not guarantee that all students will progress at a fast pace. However, with time and dedication, we believe that all students have the ability to learn and succeed.

All students can be successful with the participation of the student, parent and teacher.

### **Health**

All students must comply with the law and public regulations in regard to immunization (Form 3032). Consult your family doctor concerning your child's requirements.

If prescription drugs or over-the-counter remedies are required during the school day, the parent will be required to send a signed note to the school indicating the dosage and frequency of medication. Only upon receipt of a signed medical form of which you can

obtain from the office. All medication must be in the original container and the child's name clearly labeled. Parents must reclaim the medication when picking up the child.

Students must not keep any medication or over the counter medicine in their possession.

### **Communicable Disease:**

The school is a place for **WELL** children, if your child is: Running a Temperature, diarrhea, Vomiting, appears ill, or has signs of a communicable disease, please leave him/her at home.

In the event your child is absent from school due to a communicable disease, you may be required to provide a medical statement verifying that your child is free of the communicable disease before he/she re-enters the School.

While it is not the desire of The Christian School of Anointed Word to discriminate against any student, we are faced with the challenge of providing a safe haven for those entrusted to our care by their loving parents. Our purpose is to protect our students from exposure to mortal illness.

We recognize also that TCSAW with its limited finances is not equipped to physically care for the needs of very ill students or any student with a serious continuing or chronic communicable disease.

Children enrolled at TCSAW or who seek to enroll at TCSAW, who are diagnosed to be carrying any serious and continuing communicable or potentially lethal disease, shall be denied admission or dismissed from the school. They will not be permitted to enroll or re-enroll in regular TCSAW classes until they have been medically diagnosed as no longer carrying the communicable disease.

This policy is to apply to disease such as, but not limited to, syphilis, gonorrhea, Acquired Immunodeficiency Syndrome (AIDS), ETC. Students who test positive for antibodies of HIV (Human Immunodeficiency Virus) or who are infected with ARC (AIDS Related Complex) are included in the policy.

It is the responsibility of the parent or guardian of a student to inform the School of the student's infection by any serious and continuing communicable disease upon enrollment (of a new student) or at the time of diagnosis (for a current student)

In adopting this policy, AWCSI recognizes that the state of medical knowledge about AIDS and other serious communicable diseases is rapidly changing. The School will, therefore, update the policy statement in light of significant new information on such diseases.

**Anointed Word Christian Schools International  
Helping Overcome Physical Encounter Program**

**“H.O.P.E.”**

H.O.P.E. is a program designed for students currently enrolled in AWCSI and during the course of the school year. If the child has encountered severe medical complications which would prohibit him/her from attending school on a daily basis a teacher will compile course work for students all of which depends on the need as determined by the administration. In order for a child to qualify for the H.O.P.E. program, he/she must be disabled for at least two weeks or more with proper documentation from the doctor.

Details will be worked out on an individual basis. Tuition payments remain the same for any child on the H.O.P.E. program.

H.O.P.E. is designed so that the educational process of a child will not be interrupted.

**The National Beta Club**

The National Beta Club at The Christian Schools of Anointed Word is designed for students who are nominated based on scholastic achievements while maintaining a 3.0 grade point average, demonstrates leadership skills, character, citizenship and other characteristics outlined by the Beta Club Sponsor.

**National Honor Society**

Per the [NHS National Constitution](#), all chapters' eligibility requirements must include, at minimum:

- attending school in grades 10 through 12
- maintaining a cumulative grade point average of 85 percent, B, 3.0 (on a 4.0 scale), or equivalent standard of excellence
- demonstrating volunteer or service hours
- preserving an excellent record of behavior in and out of school
- participating in leadership roles in school and/or community activities.

For more information please call the School’s Office.

**Please note chapter rules and regulations are subject to change every academic year by the organizations itself.**

## ACADEMICS

Our curriculum is designed to prepare students for the increasing demands for higher education. While maintaining an emphasis on academic Reading, Math, Phonic, Number, Social Skills and Bible. The Bible curriculum also allows students to broaden the scope of their learning through frequent field trips of educational and cultural interest in the Atlanta area. Our curriculum is further supplemented with visitors to our classrooms and schools who are presently in careers or who have interest or hobbies that will enhance the educational cultural and spiritual development of our children.

**Parents, your child is required to have a laptop and tablets for the advancement of the curriculum to stay abreast of the technological changes of our accreditation.**

Though our curriculum is continually being evaluated and expanded the basic format is as follows:

### **K5**

Language (Phonics, Manuscript, Language and Vocabulary Development)

Science

Arithmetic

Bible

Music/Dance

Art Appreciation

Self-Defense

### **Lower Elementary and Upper Elementary Grade 1<sup>st</sup>-5<sup>th</sup>**

Language (Phonics, Manuscript, Cursive Writing, Spelling, Language & Vocabulary Development)

History/ Geography

Science

Bible

Music/Dance

Computer

Art Appreciation

Self-Defense

**Middle School 6<sup>th</sup> -8<sup>th</sup> grade**

Language Arts (Grammar, Composition, Cursive Writing, Vocabulary, Spelling, Poetry, Literature)

History/Geography

Science

Health

Mathematics

Bible

Music/Dance

Art Appreciation

Self-Defense

Creative Movement

**High School 9<sup>th</sup>-12<sup>th</sup> grade**

Science

History

Mathematics

English

Electives (Vary Year to Year)

Online classes and/or Virtual Classes for general and required courses (including and not limited to foreign language)

Face-to-face classes for various electives

Art Appreciation

Self-Defense

Creative Movement

As part of our college ready/ preparedness, if eligible, we encourage our students to take advantage of Georgia's dual enrollment opportunities offered for 9<sup>th</sup> through 12<sup>th</sup> by Georgia Piedmont Technical College (Move on When Ready Program) (based on test scores-SAT, ACT, and Accuplacer). Through the dual enrollment program, the students can receive college credit toward their Associates degree or Technical Certificate Program.

**Graduation Requirements-** All graduating seniors must complete all required course work. Minimum grade point average of 2.0. All seniors must have good attendance.

### **Testing**

The school code for SAT (Scholastic Aptitude Test) is 110001.

ACT code-111226

PSAT code- 111226

Anointed Word Christian School Test Center # 11428

### **GRADING SCALE**

99-100 = A+

79-80 = C+

95-98 = A

75- 78 = C

91-94 = A-

71-74 = C-

87-90 = B+

69-70 = D+

85-86 = B

65-68 = D

81-84 = B-

61-64 = D-

Below 61 = F

S = Satisfactory

N = Needs Improvement

U = Unsatisfactory

I = Incomplete

**Proper Uniform  
For The Christin Schools of Anointed Word  
and  
Miracle Early Learning Center**

**Boys (Pants: Black, Navy, and Khaki and no cargo or joggers are accepted)**

**(Belts must be worn Navy, Black, or Brown)**



**Note: 3<sup>rd</sup> through 12<sup>th</sup> grade girls can wear navy or khaki slacks as well.**

**Oxford Shirt w/ Logo**





**Navy Sweater with school Logo**



**Navy Jumpers with Logo (K3-2<sup>nd</sup>)**



**Skirt Navy or Khaki (3<sup>rd</sup> through 12<sup>th</sup>)**

**Boys and Girls Knit Shirts (Light Blue and Navy only)**



**Shoes for Girls and Boys**

Black, Navy, or Brown

**Socks**

Black, Navy, and/ or Khaki

**Navy Blue Tie or Burgundy and Navy blue tie, brown or black belt**

**Please see front office about school logos, spirit shirts, Monday Mission Shirt Information, etc.**

**Uniform guidelines are reviewed yearly as well can be subjected to change.**

## Questions and Answers

### **What are the benefits of a Christian School?**

We as parents and educators are mandated by the Lord to “Train up a child in the way he should go: and when he is old he will not depart from it” **Proverbs 22:6**. A Christian School reinforces standards and values espoused by the Church and the Christian home.

### **Is AWCSI accredited?**

TCSAW is accredited through International Accrediting Association a division of Oral Robert’s University Educational Fellowship and SACS (AdvanceEd).

### **Why do TCSAW students wear uniforms?**

Uniforms dress reduces the likelihood of “clothes competition,” and it provides a sense of group identity, and reduces the expenses of school clothes for parents.

### **What is the daily schedule?**

The school day begins at 8:05 am and concludes at 3:30 pm.

## STATEMENT OF FAITH

We believe the Bible to be inspired, authoritative, and infallible Word of God. **II Timothy 3:16**

We believe that there is one God, eternally existent in three persons: **Father, Son, and Holy Spirit. I John 5:4-7**

We believe in the deity of our Lord, Jesus Christ, in His Virgin Birth, His Sinless Life, in His Miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father and His personal return in power and glory. **I Cor. 15:3; I Peter 2:21-24; John 3:16**

We believe that for the salvation of the lost and sinful man, regeneration by the Holy Spirit is absolutely essential. **Romans 3:21-30; Gal. 4:4-7**

We believe the redemptive work of Christ on the cross provides healing for the body, mind, and spirit in answer to believing in prayer. **Isaiah 53:5; I Peter 2:24; James 5:14-16**

We believe in the present ministry of the Holy Spirit who dwells in every believer and operates in all believers in the power of the gifts of the Spirit, manifesting them as He wills. **John 14:16; Acts 1:5, 8; I Cor. 12:14; Gal 5:22**

We believe that the full consummation of the Baptism of believers in the Holy Ghost is evidence by the initial physical sign of speaking with others tongues as the Spirit gives utterance and by the subsequent manifestation of spiritual power in public testimony and service. **Acts 2:4, 10:44-46; 19:2, 6; 1:8; 2:42-43; Matt. 3:11**

We believe in the resurrection of both the saved and the lost; they that are saved into the resurrection of life and they that are lost unto the resurrection of damnation. **John 5:24, 28-29**

We believe in the spiritual unity of believers in our Lord, Jesus Christ, and seek community togetherness, “to become more and more in every way like Christ who is the head of His body, the Church.” **Eph. 4:16**

We believe in abstinence until marriage between man and woman. **I Thessalonians 4:3**

## **MANAGEMENT STATEMENT**

The Christian Schools of Anointed Word is an educational institution which operates and manages as an outreach ministry of Anointed Word Christian Ministries, Inc.

### **General School Policy Affirmation of Core Beliefs Regarding Sexual Morality**

Because of the school's belief that any sexual practices and lifestyles apart from that expressed in the marital union of 1 man and 1 woman are contrary to God's plan, and in fact, inimical and antithetical to the mandates and teachings of the Christian scriptures regarding personal living and conduct (Gen. 2:24, 19:5, 13; 26:8-9; Lev. 18:1-30; Rom. 1:26-29; 1 Cor. 5:1, 6-9; 1 Thess. 4:1-8; Heb. 13:4), the school will not admit students who themselves or their immediate families nor retain employees who engage or condone any form of homosexuality, lesbianism, bisexuality, incest, fornication, polygamy, or pornography. In addition, the school will not make the facilities, property, or staff members available to any persons or organizations that engage in, espouse, or encourage others in such practices.

Girls are not allowed to wear boys' clothes and boys are not allowed to wear girls' clothes.

### **Student/Family Policy**

The school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student if the atmosphere or conduct with a particular home or the activities of the student are counter to or are in opposition to the biblical lifestyle the school teachers. This includes, but is not necessarily limited to, participating in, supporting, or condoning homosexuality, lesbianism, bisexuality, transgenderism, bestiality, incest, fornication, polygamy, or pornography, or being otherwise unable to support the moral principles of the school.

## The Christian Schools of Anointed Word

### Policy on Cheating and Plagiarism

#### **Plagiarism**

Plagiarism demonstrates a lack of integrity and character that is inconsistent with the goals and values of The Christian Schools of Anointed.

Developing good written expression consists of having well-formulated ideas are a fundamental skill is necessary in academic and career success. Plagiarism interferes with the assessment and feedback process that is necessary in order to promote academic growth. Plagiarism defrauds the teacher/instructor/facilitator with a false view of a student's strengths and weaknesses. It may prevent further instruction in areas of weakness and delay the student in reaching his or her potential.

#### **Plagiarism includes**

- taking someone else's assignment or portion of an assignment and submitting it as one's own
- submitting material written by someone else or rephrasing the ideas of another without giving the author's name or source
- presenting the work of tutors, parents, siblings, or friends as one's own
- submitting purchased papers as one's own
- submitting papers from the Internet written by someone else as one's own
- supporting plagiarism by providing work to others, whether it is believed it will be copied or not

## Cheating

Cheating defined as lack of integrity and character that is inconsistent with the goals and values of The Christian Schools of Anointed Word.

Education is based on learning specific skills, forming lifelong work habits, and developing mature coping skills according to each student's unique abilities. Stress propels students to make unethical choices. When students choose to cheat, it may be a symptom of more serious problems such as inappropriate class placement, over-commitment to extra-curricular activities, and/or academic desperation due to not having the ability to fully comprehend the information taught in the courses. The compromise of their values through cheating may lead to loss of self-esteem, as the students are often painfully aware of their shortcomings and fight a tiring battle to preserve their images at the cost of their ethics. True self-esteem is based on competence. Cheating robs students of their opportunity to become competent. Assignments should be considered individual unless the instructor states otherwise.

Cheating includes:

- copying, faxing, emailing, or in any way duplicating assignments that are turned in, wholly or in part, as original work
- exchanging assignments with other students, either handwritten or computer generated, whether it is believed they will be copied or not
- using any form of memory aid during tests or quizzes without the expressed permission of the instructor-
- using a computer or other means to translate an assignment from one language into another language and submitting it as an original translation
- giving or receiving answers during tests or quizzes. It is the student's responsibility to secure his or her papers so other students will not have the opportunity or the temptation to copy
- taking credit for group work when the student has not contributed an equal or appropriate share toward the final result
- accessing a test or quiz for the purpose of determining the questions in advance of its administration.
- using summaries/commentaries (*Cliffs Notes*, *Spark Notes*, etc.) in lieu of reading the assigned materials.

**The following behaviors promote true student achievement:**

1. Be prepared. Try to keep to a realistic schedule balancing academic obligations and one's social and personal life.
2. Make certain that you understand your assignments and the grading assessment that will be used. If you have questions about an assignment or an assessment, talk to your instructor. Do not rely solely upon a classmate for clarification.
3. If you study for a test with a classmate, make sure that you do not sit near each other during the test since your responses (and errors) may be similar.
4. Do not read or scan someone else's paper before writing your own. Some of the ideas in the other person's paper may be ideas that you would have used, but you will now need to credit the person whose paper you read for those ideas.
5. Use all avenues of support available to you. For help needed beyond the classroom, see your teacher, a peer tutor, or a parent or other adult who is knowledgeable of the subject area in question.
6. Assignments should be considered individual unless the instructor states otherwise.
7. Be organized. Having class notes in an orderly, easily accessible format will save time and anxiety when studying for a test or writing a paper.
8. Keep current with assignments. If you need to read an entire novel the evening before a test or before a paper is due on that novel, your performance on either will suffer.
9. If, for whatever reason, you choose to use another's ideas or solutions, cite that person as a source on your paper or project.
10. Know what constitutes cheating, including all the variations of plagiarism.

The Christian Schools of Anointed Word  
Miracle Early Learning Center

No Bullying Policy

The Christian Schools of Anointed Word and Miracle Early Center has promised and strives to promote a safe environment free of bullying. We strive to teach our students to respect each other by keeping our hands to ourselves and if one cannot say anything nice then they did not need to speak at all. We desire to have a culture that can feel safe and secure to grow and learn academically, mentally, spiritually, and physically. The Christian Schools of Anointed Word and Miracle Early Learning Center teachers work hard to maintain a classroom that is open in developing social skills and support emotionally in order to build attributes to be an effective member of society. We also teach the importance of diversity and that everyone has equal voice in the world because we are all created by God.

Bullying is not tolerated on under no circumstances at The Christian Schools of Anointed Word and Miracle Early Learning Center. If found bullying, student will be warned verbally, written, and then dismissed.

**Public Transportation**

**Parents, if students are going to ride the Marta bus, Uber, Lyft, taxi, walking, bicycling, or all other forms of transportation you will have to come by the school office with a written statement, signed and dated statement. This document must be notarized and filed. This document releases the school from all liability from arrangements made by the parent or legal guardian.**

**Extra curriculum Activities**

All extra curriculum activities are separate from the daily operations of The Christian Schools of Anointed Word and Miracle Early Learning Center. If in need of information, please contact the Director of that entity.

Extra curriculum activities offered dance, tennis, karate, piano, soccer, etc. If your child(ren) desire sports, we can connect you with the coach(es) in network.

Sports affiliation- Georgia Independent Christian Athletic Association (GICAA) under Georgia Association Private and Parochial Schools (GAPPS).

### **Additional Notes**

Preschool students cannot wear hair beads as it is a hazard for students. This policy helps to keep our students safe from putting those items in their ears, nose, etc.

Students are not allowed to wear ripped/ cut up pants.

No jogging pants (unless for Dance or Karate- immediately changing after classes)

No tongue pierces

No colorful yarn strings braided in the hair.

Pornographic material is unacceptable, if caught it may result in suspension or expulsion.

### **Dress Down Friday**

Dress Down Cost \$2.00

Students must follow dress code (boys no jogging/ sweatpants, no skulls or inappropriate language nor are they allowed to wear hats throughout the day, and girls should not wear clothing that is revealing-too tight or short). No cut up clothing that reveals skin (example: tummy or buttocks).

Most importantly, if the student does not have money to dress down, please do not allow them to come to school dress down. The students must be in proper uniform. Dress down money is due upon arrival to school (no excuses).

Please remember dress down is an on-going fundraiser for our missions.

Additional note, students cannot wear the spirit wear on Friday as a uniform and expect not to pay. If this occurs, the student must present \$2.00 because spirit wear is Wednesday only.

Thank you for your cooperation!

### **Testing Information**

The Christian Schools of Anointed Word and Miracle Early Learning Center administer placement testing through MobyMax.

TerraNova Testing is administered in the spring (March).

Please note: All test(s) administered at TCSAW/ MELC, help the teachers and staff assess student(s) strengths and weaknesses in order to provide effective feedback to assist in the success of the student's academic journey.

## **INTERNET USAGE**

The Christian Schools of Anointed Word and Miracle Early Learning Center is committed to providing access to the Internet to enhance our students` opportunities for research and learning. Use of the internet requires wise decisions and good judgment on the part of the students. Even with our extensive security and blocking capabilities there is still a possibility of accessing objectionable material. Since computers are available for students use in the Library and many classrooms, it is vital for parents to understand The Christian School of Anointed Word and Miracle Early Learning Center Internet Usage Policy. Permission for a student to access the Internet and Email at The Christian School of Anointed Word and Miracle Early Learning Center is dependent upon both the parents and student signing an Internet Authorization Form, indicating agreement with the following rules:

1. The internet usage in the Library or Media Center is allowed with the permission of staff or faculty member who is overseeing the class.
2. Email is not allowed in the Library or Media Center except to send or receive academic information home, to another student or to a teacher; library computers use is for RESEACH only; NO GAMES allowed.
3. No visitation to chat rooms will be permitted at any computer in the school
4. Inappropriate material will not be accessed for oneself for or to show others.
5. No student will transmit computer viruses or any other malicious programs.
6. No student will intentionally damage or make changes to The Christian Schools of Anointed Word and Miracle Early Learning Center computer equipment. Student will be held responsible for any damage.
7. No ordering of materials via the Internet will be permitted.
8. No downloading of files may occur without the permission and assistance of the staff or classroom teacher.
9. Internet usage in the computer lab or classroom is allowed with the permission of the classroom teacher.
10. The Christian School of Anointed and Miracle Early Learning Center reserves the right to log network use and monitor file server space and Internet sites.

The use of The Christian Schools of Anointed Word and Miracle Early Learning Center is a requirement at some point throughout the day to complete coursework/ assignments. Inappropriate use of the internet by a student will result in immediate termination access, disciplinary action, and possible consideration of suspension or expulsion (offense and punishment to be determined by the administration). A student's violation of the internet policy may also result in the student being charged for any expense or cost incurred as a result or the violation.